

A Rubric for Evaluating Presentations

Using this form: First fill in short answers. Then answer the longer and more reflective questions. On the short questions use the following: plus for *outstandingly*; check for *adequately*; minus for *poorly*.

A. Date Form Completed:

B. Presenter:

C. Evaluator:

D. What, in your view, is the *central point* of the presentation?

Structure

E. How well did the opening announce the central point? _____

F. How well did the closing leave the reader with a clear sense of the central point? _____

G. How well did the presentation fit that point into a clear structure? _____

Style

H. How clear was the speaker (volume, pacing, etc)? _____

I. How well did the speaker demonstrate appropriate skills in grammar? _____

J. How well did the speaker manage his or her time? _____

K. How well did the speaker modulate his or her tone to keep interest? _____

L. How well did the speaker handle questions? _____

Substance

M. How important/interesting is the central point (described above)? _____

N. How much did you learn from the presentation (content, a new approach to an idea, etc)? _____

O. How successful was the speaker at providing sufficient background for the audience? _____

P. How well did the speaker incorporate sources (if appropriate)? _____

Narrative Assessment

Q. What were the strongest aspects of this presentation?

R. What were the weakest aspects of this presentation?

S. Please enter any other comments you have here, including explanations for particularly low or high ratings on the first side.

This document is available at

<http://www.cs.grinnell.edu/~rebelsky/Courses/Tutorial/2007F/Handouts/presentation-rubric.pdf>.